



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

NOTIFICATION OF AWARD

April 10, 2025

Richard J Carlson LLC dba Carlsons Landscaping
2583 Summerlins Crossroads Road
Mount Olive, NC 28365

CONTRACT: PR20024
WBS ELEMENT: VARIOUS
COUNTY: CARTERET, CRAVEN, GREENE, JONES, LENOIR, AND PITT
ROUTE: VARIOUS
DESCRIPTION: PROFESSIONAL LANDSCAPE PLANT BED AND MOWING
MAINTENANCE IN CARTERET, CRAVEN, GREENE, JONES,
LENOIR, AND PITT COUNTIES

Dear Sir:

This is official notification that **Richard J Carlson LLC dba Carlsons Landscaping** have been awarded the contract for the above-referenced project based on the bid submitted on **April 9, 2025**, in the amount of **\$106,800.00**.

Before the final recommendation can be submitted for approval, we must receive the following items from you:

- A Certificate of Public Liability and Property Damage Insurance for the coverage as stated in Section 107-15 of the NCDOT Standard Specifications. This certificate must include the NC Department of Transportation as an additional insured on the policy.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION 2
PROJECT DEVELOPMENT GROUP
GREENVILLE, NC 27834

Telephone: (252) 439-2828
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
1037 W.H. SMITH BLVD.
GREENVILLE, NC 27834

Please submit the above items to the following address within 10 calendar days from the date you received your award letter to:

**N.C. Department of Transportation
Attn: Mary Voelker Moore
1037 W.H. Smith BLVD
Greenville, NC 27834**

As soon as possible following receipt of these required items, the Department will complete the execution of the contract and return one copy of the contract to you. Please remember that **work may not start before the contract has been properly executed.**

Sincerely,

A handwritten signature in black ink, appearing to read "Mary Voelker Moore", written in a cursive style.

Mary Voelker Moore, PE
Division Contract Engineer

cc: Mr. Vann Sparrow
Mr. Jordan Davenport, PE
Ms. Heather C. Lane, PE